

MILSPO ACADEMY

powered by **careerdash**

Launch a Career in Recruiting



Compassion, dedication, and networking.

A recruiter finds qualified candidates for a job opening and works to meet the demands of both the employer and the employee throughout the hiring process. The recruiter owns the end-to-end process of talent acquisition.

Take those skills and turn it into a remote career that moves with you.

Open Enrollment Happening Now!

Our program is a self-paced, 8-week course, which includes a combination of:

- Online Videos
- Reading Assignments
- Written Assignments
- Guided Projects
- Live Training in a 1x1 or group environment via web conferencing with instructors.

Upon graduation of the Recruiter training module, you'll enter the Career Center where you will get hands-on preparation to land your next career. The final module includes but is not limited to:

- Live Interview Preparation
- Social Media Critique
- Resume Construction
- Job Hunting Instruction
- Direct Referrals, if possible (including hiring company partners)

**Want to find out if Recruiting is
right for you?**

Click [here](#) to chat with our enrollment team!

For more information: email us at ashley@careerdash.com



Course Outline - Recruiter

MODULE ONE - RECRUITING IS SELLING

- Qualifying and Investigating
- Closing
- Handling Objections
- Personality Styles

MODULE TWO - ENGAGING WITH HIRING ORGANIZATIONS

- Initial Meetings - Intake Interviews
- Presenting Candidates
- Post Interview Engagement

MODULE THREE - ENGAGING WITH CANDIDATES

- Scoring Candidates
- Initial Meetings - Qualifying and Investigating
- Preparing Candidates
- Presenting Job Offers
- Post Job Acceptance Engagement

MODULE FOUR - SELF-DEVELOPMENT

- Building Company and Industry Knowledge
- Developing Recruiting Best Practices
- Expanding Your Network

LANDING A SALES JOB

- Resumes and Cover Letters
- Online Presence
- Researching Companies & Applying for Jobs
- Interview Preparation